## olivetti



## ECR 300 euro

electronic cash register
INSTRUCTIONS
(GB)

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## Starting Up

## - INTENDED USE

This cash register should only be used for performing cash register business indoors. Any other use is considered unintended use.

## ■ General information / Safety notes

- Make sure that the mains voltage corresponds to the specifications indicated on the rating plate located at the back of the cash register.
- The cash register is a highly sophisticated piece of equipment. Never try to repair it yourself. If repairs are necessary, contact an authorized service centre or your sales outlet.
- Never insert metallic objects such as screwdrivers, paper clips, etc. into the cash register. They may damage the cash register and present the danger of causing an electric shock.
- Always switch off the cash register after finishing your work.
- Clean the cash register by dusting it with a dry cloth. Never use water or solvents, such as paint thinner / alcohol, to clean the cash register.
- In order to completely disconnect the cash register from the power supply, disconnect the power plug from the socket.
- Do not expose the cash register to excessive heat.
- Keep the transport protection locks for future use. If the cash register is subsequently moved, the transport lock must be reinstalled.


## TRANSPORT PROTECTION LOCKS

Before starting to operate the cash register, remove any transport protection locks and keep them for the future

```
Important transport
notes:
```

In the case of damage caused during transport, the unit must be returned with the packaging, operating instructions and accessories.

## CONNECTION TO THE POWER SUPPLY

Before connecting the cash register to the mains power supply, check that the voltage and frequency specifications on the rating plate correspond to the local power supply.

## Safety note:

The power sockets must be located close to the cash register and be easily accessible. This enables the cash register to be disconnected from the power supply quickly in an emergency.

## Note:

All data is retained following disconnection from the mains power supply. The internal backup battery ensures data retention for approx. 1 year.
To charge up the battery for this, keep the cash register connected to the power supply for 12 hours after switching it on for the first time.

## - PRINTER

## Caution:

Observe the following information to ensure long, trouble-free operation:

## Never:

- print without paper in the printer.
- pull the paper when the printer is in operation.
- use poor quality paper or ink rollers.
- re-use paper rolls a second time.
- manipulate the printer mechanism with hard objects or move by hand.


## Always:

- Pay attention to the end of paper markings. Change the paper roll immediately.
- Have the cash register/printer serviced regularly by an authorized service centre.
- Change the ink roller when the print quality starts to deteriorate.

- Open the printer lid.
- Turn the key-operated switch to $\mathbf{R}$.


## ■ INSERT PAPER ROLL



- Insert the paper roll ( 57 mm width) for the receipt in the paper holder. Bend the roll support a little to the left. The end of the paper roll must be at the bottom.

- Feed the end of the paper, (cut straight) in the printer and press [ FEED ] key. Depending on the method of use, (i.e. journal or receipt), feed the paper past the tear-off edge on the paper lid or onto the paper take-up reel.
- Close the printer lid


## - Paper Reel

The Paper reel is required when you want a record of the transactions. If you wish to use the paper reel as opposed to receipt, it is necessary to program the machine for journal printing. Please refer to the programming section flag 01.


- Open the printer lid.
- Remove the paper reel.
- Thread the end of the paper in the slit in the paper reel.
- Insert the paper reel in the hollow provided.
- Close the printer lid.
- In order to remove the journal paper after it has been rolled up on the reel, remove the paper reel and pull the journal paper roll off
- Re-insert the paper reel


## ■ CHANGE INK ROLLER

## Note:

Only use original ink rollers.

- Open the printer lid

- Pull the ink roller up and out using the grip (on the left).

- Insert new ink roller on the guides.
- Close the printer lid.


## Machine View

The diagram below illustrates the cash register with all its functional parts.

1. Printer lid
2. Paper reel
3. Operator Display
4. Key-operated switch
5. Keypad
6. Cash drawer
7. Printer cover
8. Ink roller

The diagram below illustrates the cash register with all its functional parts.


The respective amount appears flush to the right in the display, to the left is the number of repetitions in cases where several registrations are made for one department.

DPT AMOUNT

##  <br> CALC <br> RFD

The upper part of the display indicates the following by means of illuminating marks:

| DPT | Currently active department |
| :--- | :--- |
| CALC | Calculator mode |
| RFD | Refunds |

Displays
In Positions " $R$ "
$\begin{array}{ll}\text { tot } & \text { Total amount } \\ \text { Sub } & \text { Subtotal } \\ * * & \text { Department number }\end{array}$
In Position ' $P$ '

| ProG | Programming mode | BUzzEr | Buzzer tone test |
| :--- | :--- | :--- | :--- |
| **P | Department price | drA | Cash drawer test |
| **F | Department flag | kEyLoCk | Key-operated switch test |
| FCE* | Exchange rate | diSPLAY | Display test |
| dot | Currency flag | Pr intEr | Printer test |
| CL | Reset |  |  |

Position " $X$ " and " $Z$ "

| rEAd | Print X reports | rESEt | Print $Z$ reset reports |
| :--- | :--- | :--- | :--- |
| CA | Total amount in cash | E | Error |
| rAtE* | Tax Rate (1-4) | bASE * | Basic tax rate (1-4) |

## Key-Operated Switch

The key-operated switch is the operational centre of the cash register, allowing access to each of the key controlled positions. For such operations as registration, reporting and programming, each of which are detailed below.

Various keys are available which enable the different functions to be used.
The OP key enables the user to make registrations and print reports without clearing the memory.
The OW key enables the user to make registrations and print reports with or without clearing the memory. This key also allows access to the program mode of the cash register.


Significance of the switch positions:

L = Power supply is switched off.
Each key can be turned to this position.
$\mathbf{R} \quad=$ This will display the time when initially turned to this position.
Press CLEAR to remove the time display.
Sales transactions can be registered (refer to Chapter "Operation")
Each key can be turned to this position.
X = rEAD is shown on the display when this mode is selected
Reports can be printed without deleting the memory contents
(refer to Chapter "Reports").
Each key can be turned to this position.
$\mathbf{Z} \quad=r E S E t$ is shown on the display when this mode is selected
Reports can be printed with memory contents deletion (refer to
Chapter "Reports").
The OW key is required for this position
P $\quad=$ ProG is shown on the display when this mode is selected
This mode is used to program the system flags, departments, items, prices, etc.
The OW key is required for this position

Note Turning of the mode key mid operation will result in an error tone. Return to the original position press CLEAR then finalise the current operation before turning the mode lock key.

## Keypad

The keypad of cash register CR 101 is illustrated below. The functions of the keys are also described.
■ CR 101 Keypad
FEED


SUB TOTAL


## ■ Key functions

A short description of the keys is provided below:

Keyboard Operation


DEPT 4


## NS

## Description

## Numerical Keys

- Enter prices, amounts, programming, etc

N

## Department keys

- Record items sold or returned in the department totals
- Register the fixed price of items
- Register the same item several times
- Calculation methods i.e. ( + - x \% ) in calculator mode.


## Refund key

- Register the refunding of a department sale


## Time/Date and multiplication

- Multiply the amount shown in the display
- Display current time and date
- Print financial report (key-operated switch position:X)


## No sale key

- Numbers entered are not registered as amounts but printed as numerical entries.
(Used for example, to enter a customer account number)
- Open drawer to give change
- Used in the p-mode from program acceptance



## Description

Cash key

- Register cash payments,
given amount is subtracted from the total payment due
- Total amount appears in the display, the cash drawer opens
- Change amount appears in the display
- Print full-report (key operated switch position:X)
- Print and delete full reports
(key operated switch position:Z)
- Acts as equals in calculator mode

Credit- card/Cheque keys

- Register payments made via credit-card cheque, given amount is subtracted from the total payment due
- Total amount appear in the display, the cash drawer opens
- Change amount appears in the display


## Subtotal key

- Display the subtotal


## Paid Out key (PO)

- Register amounts paid out from the cash drawer


## Received on account (RA)

- Register amounts paid into the cash drawer
- Start / end calculator mode

Minus Key

- Manual subtraction of the amount entered for the last item or the overall sale following subtotal ( which can be programmed into the equation).


## Void Key

- Cancel an amount that was registered several transactions before
Premium key
- Add a stored or manually entered percentage to the price of the last item or subtotal


## Discount key

- Subtracts a stored or manually entered percentage to the price of the last item or subtotal


## Receipt paper feed key

- Feed receipt paper without printing


## Clear Key

- Deletes incorrect entries
- Clears errors


## Foreign currency exchange key

- Enables conversion of various currencies


## Receipt Key

- Receipt duplicate
- Issue receipt after sale when the receipt is turned off


## Error Correct key

- Cancel the last amount registered


## Operations

■ REGISTRATIONS
The cash register provides easy to use repeat and multiplying functions to simplify Operations.


Key position: Registration.
All the following types of registration can be carried out with the key in this position.

## Department registration (priced)

Use the department keys to register programmed prices.


CASH

Press the required department key

Press the required department

Press the SUBTOTAL key to display the total due.

Press the relevant method of payment key


[^0]
## ■ Department price override

It is possible to manually enter a price which differs from the price programmed for a Department (Price Override). The programmed department price remains unchanged. Note It is not Necessary to use the decimal point key during normal operations.


## DEPT 4


Enter the amount

Press the required department key

Enter the amount

Press the required department key

Press the SUBTOTAL key to display the total due.

Press the relevant tender key


## ■ Repeated Department Registration

Repetition of registration can be performed after entering amounts.


Enter the amount

Press the required department key

Press the required department key

Press the SUBTOTAL key to display the total due.

Press the relevant tender key

The multiplication of registrations can be performed after entering amounts. (Only use whole numbers as the multiplication factor).

| 0 | 9 | Enter the multiplication amount |
| :---: | :---: | :---: |
| ¢ TME |  | Activate multiplication |
| 0 | 9 | Enter the amount |
| DEPT 4 |  | Press the required department key |
| $\begin{gathered} \substack{\text { SUB } \\ \text { TOTAL }} \end{gathered}$ |  | Press the SUBTOTAL key to display the total due. |
| CASH |  | Press the relevant tender key |


| Example printout | . 04 | $\begin{gathered} 26-03-2001 \\ 13-350011 \\ 6 \\ 1.00 \\ 6.00^{\star} \\ 0.48 \mathrm{TX} 1 \\ 6.00 \\ 6.48 \mathrm{ST} \\ 6.48 \mathrm{CA} \end{gathered}$ | X <br> @ <br> TA | Date <br> Time, Receipt no. <br> Multiplication factor <br> Single item price <br> Dept. 04 including tax 1 <br> Amount of tax 1 included <br> Amount taxed <br> Subtotal of registration <br> Cash payment |
| :---: | :---: | :---: | :---: | :---: |

* The printing of TAX information is optional. (see programming options)


## ChANGE COMPUTATION

The amount paid by the customer can be entered using the numeric keys. The change is then calculated and displayed.

| 0 | 9 | Enter the amount |
| :---: | :---: | :---: |
| DEPT 1 |  | Press the required department key |
| 0 | 9 | Enter the amount |
| DEPT 4 |  | Press the required department key |
| DEPT 1 |  | Press the required department key (for preset price dept) |
| $\begin{gathered} \text { SUB } \\ \text { TOTAL } \end{gathered}$ |  | Press the SUBTOTAL key to display the total due. |
| 0 | 9 | Enter the amount tendered |
| CASH |  | Press the relevant tender key |



* The printing of TAX information is optional. (see programming options)


## ■ REGISTRATION OF DIFFERENT PAYMENT TYPES

It is possible to receive payment by means of Cheque, Credit-card or Cash.


## ■ Split (PARTIAL) PAYMENT

A sum for payment can be paid for in several part payments. It is possible to use different types of payment for each part.

## Note:

Example: A customer wishes to split a total sales sum of $£ 1540.50$ into two part payments of $£ 1000.00$ (credit-card) and £600.00 (cash).

| $\begin{gathered} \text { SUB } \\ \text { TOTAL } \end{gathered}$ |  |  |  |  |  | Press subtotal |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 0 | 0 | 0 | 0 | 0 | Enter the part of the sum to be paid by credit card |
| CARD |  |  |  |  |  | Press the relevant tender key |
| 6 | 0 | 0 | 0 | 0 |  | Enter the amount to be paid |
| CASH |  |  |  |  |  | The amount is deducted from the remaining sum, the change due is displayed. |


| Example printout | $29-03-2001$ | Date |
| :--- | :---: | :--- |
|  | 01 | $13-050010$ |
|  | 1540.50 | Time, Receipt no. |
|  | 1540.50 ST | Subtotal of registration |
|  | 600.00 CH | Part payment, credit-card |
|  | -59.50 CA | Part payment, cash |
|  |  | Change due |

* The printing of TAX information is optional. (see programming options)


## Premium and discount

During registration, premium and discount operations can be performed for an item and/or subtotal according to programmed or manual percentage rates, also variable amounts can be deducted.

## ■ PREMIUMS - AS A PERCENTAGE

If a surcharge needs to be added, e.g. at five percent, it can be registered using the Premium key.

| 0 |  |
| :--- | :--- |

29-03-2001
13-14 0012
100.00*
50.00*
150.00ST
5.00 \%+
7.50
20.69TX 1
129.31 TA
157.50ST
157.50CA

Date
Time, Receipt no.
Registered amount, including tax
Registered amount, including tax Subtotal
Percentage
Amount of premium, tax free Amount of tax 1 included
Amount taxed
Subtotal of registration
Cash payment


OR
$+\%$

Example printout

* The printing of TAX information is optional. (see programming options)


## ■ DISCOUNTS - AS A PERCENTAGE

If a discount needs to be deducted, it can be registered using the Discount key.


| Example printout |  | $14-04-2001$ | Date |
| :---: | :---: | :---: | :--- |
|  | $09-480024$ | Time, Receipt no. |  |
|  | .01 | $100.00^{*}$ | Registered amount, including tax |
|  | .01 | $50.00^{*}$ | Registered amount, including tax |
|  | 150.00 ST | Subtotal |  |
|  | $3.00 \%-$ | Percentage |  |
|  | -4.50 | Amount of premium, tax free |  |
|  | 20.69 TX 1 | Amount of tax 1 included |  |
|  | 129.31 TA | Amount taxed |  |
|  | 145.50 ST | Subtotal of registration |  |
|  | 145.50 CA | Cash payment |  |

## DISCOUNTS - MANUALLY ENTERED AMOUNTS

Manually entered amounts can be subtracted from totals by using the minus key.


## Corrections

## - Err Correct

The last item entered can be deleted from the sale by pressing the ERR CORR key immediately after the item. Allowing you then to continue with the sale as normal.


Press the required department key

Press the ERR CORR key to remove the last item

Press the required department key

Press the ERR CORR key to remove the last item

## ■ VoID (DESIGNATED CANCELLATION)

The void key is used within the sale to remove any item that was incorrectly sold.


## - REFUND/RETURNED MERCHANDISE

The Refund key can be used at any time, either within the current sale or to return an item previously sold.


## Payments Received on Account / Paid Out

During registration, it is possible to add or subtract monies to/from the final reporting total, for values which are not normally part of a sale.

## - RECEIVED ON ACCOUNT

This records monies placed in the cash drawer which were not for sales made


Enter the amount to be received on account (i.e. deposit or float)

Amount is registered and the cash drawer opens

| Example printout | $08-05-2001$ <br> $10-10 ~ 0006$ <br> $100.00 ~ R A ~$ | Date <br> Time, Receipt no. <br> Received amount, cash |
| :--- | ---: | :--- |

## ■ PAID OUT

This removes money from the financial totals for payments out of the cash drawer

| 0 |  |
| :--- | :--- |

## PO

Enter the amount to be paid out (removed from cash drawer)

Amount is registered and the cash drawer opens

Example printout
08-05-2001
Date
10-50 0009
$-60.00 \mathrm{PO}$
Time, Receipt no.
Amount paid out

## Miscellaneous Register Operations



Set the key to position R

■ RECEIPT DUPLICATION

## RCPT

The last receipt can be duplicated by using the


The after sales receipt has the capabilities of printing a maximum of 45 lines


■ Open Cash register electronically
NS

Open cash drawer

Time, Receipt no.
Drawer opens (No Sale)

## ■ Open Cash drawer manually

The cash drawer can be opened manually, e.g. following a power failure.

- Press the lever on the underside of the cash drawer towards the printer mechanism.


## - TIME DISPLAY

The cash register is equipped with an internal clock. The time and date are printed on each receipt. The time or date can be shown in the display.


Time is displayed

Date is displayed

Note The CLEAR key will remove the DATE/TIME from the display.

## Calculator Operation

The Cash Register has the ability to act as a normal calculator. Unlike making a sale, during this operation no information is added to the reporting totalisers.

## - ADDITION



Start the calculator operation. An arrow is shown on the display above the word "CALC"

Enter the value (assuming 2 decimals i.e. 500 for 5 )

Press DEPT 1 for the plus calculation button.

Enter the value (assuming 2 decimals i.e. 500 for 5 )

Press DEPT 1 for the plus calculation button.

Get the total, end the calculator operation

The arrow disappears.

Start the calculator operation. An arrow is shown on the display above the word "CALC"

Enter the value (assuming 2 decimals i.e. 500 for 5 )

Press DEPT 1 for the plus calculation button.

Enter the value (assuming 2 decimals i.e. 500 for 5 )

Press DEPT 2 for the minus calculation button.

Get the total, end the calculator operation

The arrow disappears.


## DEPT 3



Division


Start the calculator operation. An arrow is shown on the display above the word "CALC"

Enter the value (assuming 2 decimals i.e. 500 for 5 )

Press DEPT 3 for the multiplication calculation button.

Enter the value (assuming 2 decimals i.e. 500 for 5 )

Press DEPT 3 for the multiplication calculation button.

Get the total, end the calculator operation

The arrow disappears.

Start the calculator operation. An arrow is shown on the display above the word "CALC"

Enter the value (assuming 2 decimals i.e. 500 for 5 )

Press DEPT 4 for the division calculation.

Enter the value (assuming 2 decimals i.e. 500 for 5 )

Press DEPT 4 for the division calculation.

Get the total, end the calculator operation

The arrow disappears.

## REPORTS

The cash register stores all transactions in various records, enabling subsequent analysis of the registrations according to different aspects.
It is possible to generate and print reports without deleting the memory content. These reports are generated with the key in position $\mathbf{X}$. It is also possible to generate reports whose content is deleted from the memory when the report is completed and has been printed. These reports are generated with the key in position $\mathbf{Z}$.

## PASSWORD

A password can be assigned to protect the X-report and Z-report from unauthorized manipulation. The password is a four-digit code (defined by the program position) which does not appear in the display when entered. The entry must be concluded by pressing SUB TOTAL

Note: Print out of a report can be stopped at any time by pressing

## ■ X-REPORTS (WITHOUT MEMORY DELETION)



The following reports can be generated with the key in

- Financial report
- Full X-report

|  | $\begin{gathered} \mathrm{X} / \mathrm{I} \\ \text { TME } \end{gathered}$ | Financial report is printed |
| :---: | :---: | :---: |
| Example printout | $\begin{aligned} & 07-05-2001 \\ & 19-250050 \end{aligned}$ | Date <br> Time, Receipt no. |
|  | 44 | Number of items registered |
|  | 3557.91* | Total |
|  | $\begin{gathered} 24 \\ 3443.47 \mathrm{NT} \end{gathered}$ | Number of receipts (number of customers) Net sales |
|  | 1947.99CA\# | Total of cash registrations |
|  | 1805.50 CK | Total of cheque registrations |

## Z-REPORTS (WITH MEMORY DELETION)

The following reports can be generated with the key in position $Z$ (the example printouts correspond to those of the X -reports except that a Z appears


The following reports can be generated with the key in

- Full Z-report

Financial Report
Full Z Report is printed out and then

## CASH

 deleted.The Grand Total (sum of all the registered amounts ) is not deleted.

## ■ Abbreviations

## Reports

X Full report without memory deletion
Z Full report with memory deletion

- Total of discounts
\%- Discount percentage
\%+ Premium percentage
TX1-4 Total tax according to tax rates 1-4
TA Amount taxed
TX Tax total
NT Net sales Total cash sales
CA Total cash sales
CH Total credit-card sales
RA Total amount received in cash
PO Total paid out, cash
VD Total of voids
RF Total of refunds
NS No sale drawer opening
CA\# Total sum in cash register
CK Total cheque sum in cash register
AT1-4 Currencies total 1-4
\# Grand Total


## Registration

| CA | Cash |
| :--- | :--- |
| CH | Payment by credit card |
| CK | Payment by cheque |
| RA | Payment received on account |
| PO | Paid out |
| NT | Net total |
| ST | Subtotal |
| AT1-4 | Amount is specified currency |
| CG | Change |
| TX1-4 | Tax contained according to tax rates |
| TA | Amount taxed |
| RF | Total of refunds |
| \%+ | Premium percentage |
| \%- | Discount percentage |
| - | Discount, variable amount |
| VD | Void correct |
| NS | No sale drawer opened |
|  |  |
| @ | Item price |
| * | Tax calculated |
| X | Multiplication |
| € | Amount in Euro |


| $\begin{aligned} & 09-04-2001 \\ & 20-150050 \end{aligned}$ |  | Date |
| :---: | :---: | :---: |
|  |  | Time, Receipt no. |
| . 01 | X | X-report |
|  | 4 | Number of registrations, department 01 |
|  | 6.73 | Sales, department 01 |
| . 02 | 4 | Number of registrations, department 02 |
|  | 14.00 | Sales, department 02 |
| . 03 | 2 | Number of registrations, department 03 |
|  | 6.60 | Sales, department 03 |
|  | 10 | Number of registrations, all department |
|  | 27.33 | Sales, all department |
|  | 0.00 | Amount of variable discounts |
|  | 0.33 \%+ | Amount of premium percentage |
|  | 0.35 \%- | Amount of discount percentage |
|  | 1.08 TX1 | Total of tax 1 |
|  | 6.73 TA | Amount taxed at tax rate 1 |
|  | 2.11 TX2 | Total of tax 1 |
|  | 14.00 TA | Amount taxed at tax rate 2 |
|  | 0.92 TX3 | Total of tax 3 |
|  | 6.60 TA | Amount taxed at tax rate 3 |
|  | 0.00 TX4 | Total of tax 4 |
|  | 0.00 TA | Amount taxed at tax rate 4 |
|  | 4.11 TX | Total taxed |
|  | 5 | Number of receipts (number of customers) |
|  | 31.42 NT | Total sales |
|  | 3 | Number of cash payments |
|  | 12.25 CA | Cash in drawer |
|  | 1 | Number of credit-card payments |
|  | 1.00 CH | Total of credit-card payments |
|  | 1 | Number of cheque payments |
|  | 4.00 CK | Total of cheque payments |
|  | 100.00 RA | Total of received on account |
|  | 200.00 PO | Total paid out |
|  | 1VD | Number of error correction/ Void |
|  | 1 | Number of refund registrations |
|  | 2.90 RF | Total of refunds |
|  | 3 NS | Number of no sale drawer openings |
|  | -87.75CA\# | Total of cash payments in cash register |
|  | 1.00 CH | Total of credit-card payments in cash register |
|  | 4.00 CK | Total of cheque payments in cash register |
| 1 | 1 | Number of transactions, exchange rate 1 |
|  | 5.47 AT1 | Total, exchange rate 1 |
| 2 | 1 | Number of transactions, exchange rate 2 |
|  | 5.47 AT2 | Total, exchange rate 2 |
| 3 | 1 | Number of transactions, exchange rate 3 |
|  | 5.47 AT3 | Total, exchange rate 3 |
| 4 | 1 | Number of transactions, exchange rate 4 |
|  | 5.47 AT4 | Total, exchange rate 4 |

## Programming

The CR101 cash register can be programmed and thus adapted to meet individual requirements. Programming is divided into various areas.

- The Basic program (Flags) is used to define general setting, such as date format, type of tax calculation, etc.
- The Department program is used to allocate prices and assignments to departments.
- The Tax Rate program can be used to enter four different tax rates.
- The Currency Conversion program is used to enter currency rates.


## ■ General information



Set the key to the $P$ position

## Restore Factory Defaults

## Caution:-

After pressing the following key combination, all programmed values are deleted and the machine reset to its "Default State".


All program values are reset

## Remove running Totals

## Caution:-

After pressing the following key combination, the grand total is deleted. It can only be performed when the Z-reports have been printed out beforehand.


Note:
During programming (key position: P ), all input can be corrected by pressing the

before storing it by pressing the


It is possible to print out all the settings currently programmed by carrying out the following steps.


## Set the key to position $P$

Print basic program settings

> RA/ CALC
CHEQ

Print Tax settings

## PO

CHEQ

Print department settings


Print currency conversion


CHEQ

The basic settings are printed out

The Tax settings are printed out

The department settings are printed out

The currency conversion program data is printed out

## ■ PROGRAMMING THE BASIC PROGRAM

In order to set the individual flags, carry out the steps described below.


Set the key to position $P$

e.g.


## NS

## CASH

## MODIFYING A SINGLE FLAG

Each flag can be selected directly, e.g. Date.


Set the key to position $P$


Enter the flag number for setting the date

Open the basic program for date and time

Enter the date.

Store the settings

Conclude programming and exit the programming mode.

## - Flag Table

FLAG 01
Date format + Journal/Receipt printout

| $1 \mid$ | $=$ Recommended setting |  |
| :--- | :--- | :--- |
| 0 | $=$ | Month-Day-Year (MM-DD-YYYY) |
| 1 | $=$ Day-Month-Year (DD-MM-YYYY) |  |
| 2 | $=$ | Year-Month-Day (YYYY-MM-DD) |
| 0 | $=$ Journal printout |  |
| 1 | $=$ Receipt printout |  |

## FLAG 02

Date


FLAG 03
Time

| 1 | 4 | $\mathbf{0}$ |
| :--- | :--- | :--- |
| = Example for 2:30 p.m. (hour:minute) |  |  |

## FLAG 04

Tax rounding

| 0 | 1 | = |
| :---: | :---: | :---: |
| 0 |  | $=$ |
| 1 |  | = |
| 2 |  | = |
|  | 0 | = |
|  | 1 | = |

Recommended setting
Commercial rounding $5 / 4$ (1.114=1.11)
(1.115=1.12)

Absolute rounding up (1.111 = 1.12)
Absolute rounding off (1.119 = 1.11)
Net price (excluding tax)
Gross price (including tax)
This bit can be modified after Z Report printed and Grand Total cleared.

FLAG 05
Rounding, premium/discount

| 0 | 0 |
| :---: | :---: |
| 0 | $=$ |
| 1 |  |
| 2 |  |
|  | 0 |
|  | 1 |
|  | 2 |

$=$ Recommended setting
Commercial rounding 5/4 (premium)
$=$ Absolute rounding up (premium)
= Absolute rounding off (premium)
$=$ Commercial rounding $5 / 4$ (discount)
$=\quad$ Absolute rounding up (discount)
$=$ Absolute rounding off (discount)

FLAG 06
Tax, premium/discount


FLAG 07
Fixed premium percentage

[^1]FLAG 08
Fixed discount percentage

| 0 | 3 | 5 | 0 |
| :--- | :--- | :--- | :--- | a 4-digit number without decimal point

FLAG 09
Foreign currency exchange (FCE) rounding


FLAG 10
Printer off/on + decimal places + self test

| 1 | 2 | 1 | = | Recommended setting |
| :---: | :---: | :---: | :---: | :---: |
| 0 |  |  |  | No receipt, reports and progr |
| 1 |  |  |  | Receipt, reports and program |
|  | 0 |  |  | No decimal places |
|  | 1 |  |  | One decimal places (0.0) |
|  | 2 |  |  | Two decimal places (0.00) |
|  | 3 |  |  | Three decimal places (0.000) |
|  |  | 0 | = | No self test |
|  |  | 1 | $=$ | Self test |

FLAG 11
Tax calculation + Header layout
$0 \mathbf{0}=$ Recommended setting
0 0. $=$ Gross amount, tax total, net amount
$1=$ Gross amount, tax total, no net amount
2 = Gross amount, no tax total, net amount
3. = Gross amount, no tax total, no net amount
$=$ Date, time, consec. receipt number
$=$ Date, no time, consec. receipt number
$=$ Date, time, no consec. receipt number
$=$ Date, no time, no consec. receipt number
FLAG 12
Tax, premium/discount

| $0 ; 0$ | $=$ | Recommended setting |
| :--- | :--- | :--- |
| 0 | $=$ | Full receipt/journal printout |
| 1 | $=$ | Abbreviated receipt/journal printout |
| 00 | $=$ | Multiple printing of subtotal not possible |
| 1 | $=$ | Multiple printing of subtotal possible |

FLAG 13
Z-report layout

| 1 | 0 |
| :---: | :---: |
| 0 |  |
| 1 |  |
| 2 |  |
| 3 |  |
|  | 0 |
|  | 1 |

Recommended setting
$=$ Grand Total is not printed, receipt no. reset
$=$ Grand Total is printed, receipt no. reset
$=$ Grand Total is not printed, receipt no. not reset
$=$ Grand Total is printed, receipt no. not reset
$=$ Refund total in X/Z report is printed
$=$ Refund total in X/Z report is not printed

FLAG 14
Paper winding motor on/off + Tax rate minus key

| 1 | 0 | 0 | 0 | 0 |  | Recommended setting |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0 |  |  |  |  |  | Paper winding motor off |
| 1 |  |  |  |  |  | Paper winding motor on |
|  | 0 |  |  |  |  | Minus key tax free |
|  | 1 |  |  |  |  | Minus key with tax rate 4 |
|  |  | 0 |  |  |  | Minus key tax free |
|  |  | 1 |  |  |  | Minus key with tax rate 3 |
|  |  |  | 0 |  |  | Minus key tax free |
|  |  |  | 1 |  |  | Minus key with tax rate 2 |
|  |  |  |  | 0 |  | - Minus key tax free |
|  |  |  |  | 1 |  | Minus key with tax rate 1 |

FLAG 15
Euro representation


FLAG 16
Open cash register drawer + Zero skip

| 0 | 1 |
| :---: | :---: |
| 0 |  |
| 1 |  |
|  | 0 |
|  | 1 |

$=$ Recommended setting
$=$ Opening drawer is permitted
$=$ Opening drawer is not permitted
= Zero skip permitted in report
= Zero skip not permitted in report

## FLAG 17

Password of X-report and Z-report
O 0 0 0 $\mathbf{0}$ = No password / Password 0001 to 9999

## Programming TAX

## Programming tax rates

Departments can be assigned four different tax rates.
This program is used to define the level of the tax rate.


Activate Programming mode


## ■ PROGRAMMING DEPARTMENTS

Programming is performed in two steps; the price and the assignment must be specified.


Activate Programming mode

## Define the price

| Shown on display |  | Operation <br> DEPT 1 |  | Description |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | Select department |
| 01P | 0.00 |  | 0 | 9 | Enter the price |
| OOP | 0.00 | NS |  | Store the rate and move the next tax rate. |
| 00999P | 999 | CASH |  | Conclude programming and exit programming mode. Note: To continue with setting department status do not press cash |

## DEFINE THE ASSIGNMENT

## Shown on display

| $01 F$ | 00000 |
| :--- | ---: |
| $01 F$ | 00000 |
| $01 F$ | 00000 |
| $01 F$ | 00001 |
| $01 F$ | 00010 |
|  |  |
| $01 F$ | 00100 |
| $01 F$ | 01000 |

Indicates the department
Indicates the assignment mode
$0=$ Price is added ( $1=$ single receipt following initial input)
$0=\operatorname{Notax}(1=$ tax rate 1$)$
$0=$ No tax $(1=$ tax rate 2$)$
$0=$ no tax (1 = tax rate 3$)$
$0=$ no tax $(1=$ tax rate 4$)$

NS

CASH

An example for department 1 (e.g. household goods) is provided below.


Set the key position to $P$


## - PROGRAMMING BEFORE EURO CURRENCY CONVERSION

## Programming the Currency conversion rates BEFORE the change to Euro.

Up to four different currencies and their conversion factors can be programmed in order to convert or total the sum of a transaction. Before the change over to Euro currency it is necessary to program the cash register to calculate the currency exchanges through the Euro exchange rate. The Euro exchange rate MUST be programmed to Currency Exchange 3. The rate that you enter is the number of Euro's to the currency. If your require the euro to print on the customer receipt please refer to program flag 15

Note: The conversion factors for the currencies must be entered as six-digit values.

Local currency $=$ Pound Sterling.
The currencies (FCE keys) must be programmed as follows:


Set the key position to $P$
FCE1

|  | NS <br> (Use the keypad to enter rate.) | Move to next setting <br> Enter the current conversion rate |
| :---: | :---: | :---: |
| FCE3 0 | $0 \quad 9$ | using the 0 to 9 keys. For your Home currency to EURO's |
| Note. If you are using receipts showing both EUROs and home currency totals, this rate is required. | to | E.g. 0791234 for Punts to Euro's |
|  | NS | Move to next setting |
| Dot3 06 | 06 | $0=$ compulsory $6=$ The number of decimal places used by the conversion |
|  | NS | Move to next setting |
| FCE4 0 | (Use the numeric keypad to enter rate.) | Enter the current conversion rate for conversion 4 using the 0 to 9 keys. (if required) |
|  | $0 \quad 9$ | E.g. 791234 for Francs to Euro's |
|  | NS | Move to next setting |
| Dot4 26 | 26 | $0=$ compulsory $6=$ The number of decimal places used by the conversion |
|  | NS | Move to next setting |
|  | CASH | Close the currency conversion program |

## ■ Programming after Euro currency conversion

## Programming the Currency conversion rates AFTER the change to Euro.

Local currency = Euros
The currencies (FCE keys) must be programmed as follows:

FCE4

## ■ Programming non Euro Currency Conversion

## Programming the Currency conversion rates for Non Euro Countries

The currencies (FCE keys) must be programmed as follows:


Set the key to position P

FCE4

## Error messages

## Error messages operation

Error messages appear in the display, and an acoustic signal is issued, as a result of incorrect operation.


## Printer malfunction

In the case of a printer error, switch the cash register off immediately and unplug the power connector.

Check that the paper rolls are installed correctly. Whether the paper or ink roller are damaged or objects have fallen into the printer mechanism. Remove them if they have

Caution: remove any objects extremely carefully. Do not use knives, screwdrivers or similar tools to help. Never apply force. This may damage the printer
Then switch the register on again and carry out a complete registration. If the printer fault occurs again contact your service center.

## Options and Maintenance

## Options

Keypad cover (not included). The cash register keypad can be protected from moisture and dust by means of a keypad cover.

## Self Tests



Set the key to position P
It is possible to enable the execution of self-tests (Flag 10). The self-tests check individual cash register components.


| 1 | RF | Tests the display |
| :---: | :---: | :---: |
| 2 | RF | Tests the printer |
| 3 | RF | Tests the acoustic alarm signal |
| 4 | RF | Tests the cash drawer |
| 5 | RF | Tests the keypad |
| 6 | RF | Tests the key-operated switch |
| RF |  | Complete test (1-6) |

## ■ SpeCIFICATIONS

| Keys | 34 |
| :--- | :--- |
| Departments: | 4 |
| Display: | 10-digit display |
| Printer: | Speed: Approx. 2 lines/sec. |
|  | Paper roll: 57 mm wide, $\varnothing 70 \mathrm{~mm}$ |
|  | Ink roller: Blue |
|  | LpA < 58dB |
| Noise level: | Height: 200 mm |
| Dimensions and weight: | Width: 330 mm |
|  | Depth: 360 mm |
|  | Weight: Approx. 5 kg |
|  | Complying with EN 60 950, (IEC 950) CE. |
| Safety tests: | Operation: 10 W |
| Power consumption: | $240 \mathrm{~V}, 50 \mathrm{~Hz}$ |
| Power supply: |  |


[^0]:    * The printing of TAX information is optional. (see programming options)

[^1]:    1050 = Example for $10.5 \%$ (surcharge); always enter a 4-digit number without decimal point

